

Minutes of the Annual Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
on Monday, 9th May 2022 starting @ 7.30pm

Present: Russell Ayling (part), Helen Ball, Antony Bush, James Hargrave, Kamal Ivory, Maureen John, Velda Lummis, Susan Loxton, Toni Wisbey

In Attendance: Odile Wladon (Clerk), Cllr Flatman and 5 members of the public

Item Ref	Description
22.05.01	Election of Chair Councillors voted to elect James Hargrave as Chair for the Parish Council for the year to May 2023. A declaration of acceptance of office was signed.
22.05.02	Chairman's welcome A reminder was given that the meeting may be recorded and the recording may be published on the council's website, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.
22.05.03	Apologies for Absence (a) Apologies for absence were for absence from Mandy Allen, Brett Baber and Helen Long. (b) Councillors voted to accept their apologies.
22.05.04	Declarations of Interests (a) Declarations of Local Non-Pecuniary Interests: TW near neighbour to DC/22/02207 AB near neighbour to DC/21/04083 (b) Disclosable Pecuniary Interests: there were none declared
22.05.05	Dispensations: no requests received.
22.05.06	Council Vacancy: Councillors noted that no applications for co-option have been received.
22.05.07	Parish Council appointments for year 2022/23: (a) Councillors voted to appoint Susan Loxton of a Vice Chair of the Parish Council. (b) Councillors approved appointments to the following: i. Finance Committee: AB, MJ, TW, JH – Chair: AB ii. Personnel Committee: TW/KI/SL – Chair: TW iii. Planning Committee: RA/MA/HL – Chair: RA iv. Community Centre Charity Trustees (up to 2): KI plus one vacancy which is currently being considered by other councillors. v. SALC Representative - TW vi. Risk Assessments: <ul style="list-style-type: none"> • Community Centre Play Park - SL • Fitness Track - VL • Westhall Play Park - KI • Cemetery - MA • Permissive Path - MA
22.05.08	Minutes: Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 11 th April 2022. HB apologised for missing the meeting. Councillors debated whether to broadcast the meetings live to the Parish Council's

Item Ref	Description
	<p>Facebook page or whether to audio record only. Councillors voted to broadcast live the audio of the meeting (no video) and if this is not possible to upload a recording to the Parish Council website.</p> <p style="text-align: right;">RA arrived at this point</p>
22.05.09	<p>District Councillor:</p> <p>(a) Councillors noted responses to the questions raised at the April meeting:</p> <ul style="list-style-type: none"> • Garages at Westhall: an update on the plans for all the garages was received. • Waste: MSDC plan to bring forward kerb side collections for glass but are waiting on final government confirmation. Food waste will be going to an Anaerobic Digestion Plant and MSDC are looking to secure capacity regionally in the short term, the long term ambition would be to have a local Suffolk site to process the food waste. <p>(b) District Councillor Flatman briefed the meeting as follows:</p> <ul style="list-style-type: none"> • Construction on Gateway 14 is underway, this is linked to the Freeport. • Suffolk County Council is taking the lead on Ukraine support. • £150 rebates are being paid to Band A-D properties. • Councils working with GPs to keep residents fit. • Four new Changing Places will be created, one will be based in Stradbroke. • The locality budget is open for applications.
22.05.10	<p>Public forum:</p> <p>(a) SARA informed Councillors that they have a project to record the Platinum Jubilee celebrations. JH noted that a photo of the Council would be taken to support the SARA project to record the Jubilee.</p> <p>(b) A resident raised concerns about the construction that has started by Lovell Homes off New Street. The work started earlier than 8am and a considerable amount of dust was being generated. The resident is in communication with building control over the access to the site.</p> <p><i>It was noted that the Clerk had raised the matter of the start time of works with Lovell and will contact them about the dust situation.</i></p> <p>(c) The applicant for DC/22/02140 spoke to the application and explained the nature of the business to be conducted.</p>
22.05.11	<p>Planning:</p> <p>(a) Councillors reviewed and approved a response to the following planning applications:</p> <p>DC/22/02140 – Change of use from Tea Shop to Beauty Salon, 2 Town House, Church Street IP21 5HT SUPPORT</p> <p>DC/22/02207 – Notification of works to Trees in Conservation Area – reduce 1 Oak Tree and removing overhanging branches of 1 tree. Corner Cottage, Church Street IP21 5HS SUPPORT</p> <p>(b) Councillors noted the outcome of planning decisions reached by MSDC:</p> <p>DC/22/00999 – Cadogan, New Street IP21 5JG GRANTED</p> <p>DC/22/01906 – Land to the South of New Street Condition 23 DISCHARGED</p> <p>DC/22/01567 – Passmore Weeks & Richardson, Church Street IP21 5HS NO OBJECTION</p> <p>(c) Other Planning Matters:</p> <p>(i) Lovell Homes have been contacted re the working hours on the site off New Street. Planning condition states no work before 8am, work has commenced as early as 7am.</p> <p>Response from Lovell Homes: Thank you for bringing this to my attention, I will discuss this with our contractors. Please let me know if the issue persists.</p> <p>(ii) A response to the planning appeal for DC/21/04083 was submitted.</p>

Item Ref	Description
	(iii) There have been no updates received regarding the Joint Local Plan timetable.
22.05.12	<p>Finance:</p> <p>(a) Councillors noted account balances at 30th April 2022 as: Current: £17,909.29 Deposit: £97,238.62</p> <p>(b) Councillors approved the payments to be made as per the schedule attached to the minutes in the minute book.</p> <p>(c) Councillors noted the receipts received during the month including the first payment of the precept and a CIL payment (£31,490).</p>
22.05.13	<p>Policies & Procedures:</p> <p>(a) Councillors approved the Standing Orders for the year 2022/23.</p> <p>(b) Councillors approved a variation to the Financial Regulations as follows: Change to 6.18. Single transaction limit increased to £1000 as Microsoft 365 licences total over £800 and current limit did not permit the payment to be processed.</p> <p>(c) Councillors approved the Scheme of Delegation subject to an amendment to the definition of the word emergency and the number of councillors being consulted to 3.</p> <p>(d) Councillors reviewed and adopted the new proposed Code of Conduct for Councillors.</p>
22.05.14	<p>Clerk's Report</p> <p>(a) Health Centre: A meeting took place 9th May and a revised schedule of works was reviewed and the Drs would like to see energy efficiency measures prioritised, it was noted that the residents would like to see the building tidied up. A tentative agreement has been reached on access to the building – access to the attic space can happen whenever the surgery is open and the Drs are willing to allow access to half the building at a time for other works.</p> <p>(b) Football dug outs and playing field: Following complaints about noise and anti-social behaviour at the playing fields, a report was submitted to the Safer Neighbourhood Team. Councillors debated the request to remove the dugouts and decided not to progress this. The matter will be reviewed as part of the CIL projects review – where playing field security is highlighted as a potential project.</p> <p>(c) Play parks & fitness equipment: Work is underway on the maintenance of the play parks and playing field.</p> <p>(d) Footpath & Tree Wardens: meetings have taken place and the applicants will be contacted to see whether they wish to pursue the roles.</p> <p>(e) Highways: Email from Cllr Gould An experimental Traffic Regulation Order is being prepared by Highways. This would restrict the movement of HGVs through that part of Eye town centre not already subject to a similar restriction. The experimental order is supported by separate studies undertaken over an extended period by an independent consultancy (MLM) commissioned by ETC and a separate study undertaken by SCC. The SCC study includes data relating to the wider area while the ETC data is focused on the town itself. There is also a weighty body of photographic and traffic data collected by local residents. The rationale for an experimental TRO is that it will enable the impact on neighbouring settlements and the area economy to be assessed. Within the experimental period the TRO can be withdrawn or modified. If the TRO is shown to be effective then it could be made permanent no sooner than 6 months. Of course, HGVs making local deliveries will be permitted as will</p>

Item Ref	Description
	<p>agricultural vehicles.</p> <p>The Council has requested information on what the alternative routes will be.</p> <p>The Council will keep an eye on the implications on Stradbroke of the proposed TRO to determine whether there is a significant impact on the Parish. Cllr Gould stated at the recent APM that if there was a significant impact the TRO could be stopped sooner.</p> <p>The Council has requested a copy of the survey undertaken by SCC as part of the review for Eye.</p> <p>The SCC county-wide review of HGV routes is promised to be published this Spring.</p>
22.05.15	<p>Councillors received updates and reports from Committees, Representatives and Working Parties as follows:</p> <p>(a) Committees</p> <p>There have been no committee meetings since the last full Council meeting.</p> <p>(b) Community Centre representative:</p> <p>Following the meeting with the PC representatives, the SSCC representatives reported that the PC had refused to give SSCC any CIL money towards the planned expansion now or in the future. As a result Trustees had voted to put the project on hold for a year.</p> <p><i>JH and RA as the PC reps present queried this statement, as they did not feel this is what had happened at the meeting. They noted that an offer was made to work together on a joint proposal that may or may not include a new pavilion to house the changing rooms. It was stated that if there was no pavilion, then there would be community CIL available for the project. An offer was made to assist the SSCC in a bid for MSDC CIL as MSDC retain 75% of all CIL receipts. It was noted that in future, meetings will be reported back only after agreed minutes have been circulated. It was noted that the Trustees have stated there was limited public support for the project during the recent consultation.</i></p> <p>A copy of the business plan draw up in 2019 was requested and this request will be discussed at the next SSCC meeting due to be held on 10th May.</p> <p>The land registration response is noted elsewhere on the agenda.</p> <p>An update on the CIO will be given at the next SSCC meeting.</p> <p>(c) Working Groups</p> <p>(i) Broadband – no update.</p> <p>(ii) Youth Council – no update.</p> <p>(iii) Community Asset – a meeting has yet to be arranged.</p> <p>(iv) Climate Change:</p> <p>Biodiversity: Swifts</p> <p>Six swift boxes, painted by Stradbroke Primary School pupils, have now been installed on the Leisure Centre. Many thanks to all those involved. Our Stradbroke electrician worked at very short notice to install the mic, just as early single swifts have been seen in Suffolk—sightings in Woodbridge, Framlingham and Stradbroke. We hope the recorded sounds of baby swift twitters in the morning and evening (not too loud) will attract prospective swifts to the boxes to help increase swift habitat in Stradbroke. Swifts have been reduced by 60% in the UK, partly due to loss of nesting sites and, we might assume, a 75% decline of flying insects, the only food swifts feed on. Councillors, please encourage friends and family to NOT use insecticides in the garden, to look out for swifts and even install swift boxes and mics!</p> <p>Sustainable Energy in Stradbroke</p> <p>Through registration of Stradbroke Community Land Trust (SCLT), the Parish Council is now ready to move on to the next steps with the Community Development Works. This Suffolk County initiative is funded among others by the European Regional Development Fund and Eastern New Electricity.</p>

Item Ref	Description
22.05.16	<p>Land Registration</p> <p>(a) Councillors noted the response from the SSCC Trustees: “At the SSCC meeting on 12.4.22 it was unanimously agreed that we should reject the offer made by the PC to transfer land only containing part of the tennis courts.”</p> <p>(b) Councillors approved that following the rejection of the offer by the SSCC Trustees, the Clerk works with the legal adviser to register the land obtained in the land swap in 1972. JH and RA signed a letter of authority for the legal adviser.</p>
22.05.17	<p>Energy Project – Wilby Road No update was available.</p>
22.05.18	<p>Platinum Jubilee:</p> <p>(a) Jubilee Big Lunch: RA/HB/HB have been working with SSCC and Radio Stradbroke on their community event on the playing field on Sunday 5th June. The event will be a Picnic with a bar and some caterers. JH requested any Cllrs able to volunteer time to help with putting up tents or setting up tables/chairs to contact him.</p> <p>(b) RA/NH/JH will check whether SSCC and Radio Stradbroke have the necessary insurance, risk assessments and licences.</p> <p>(c) Queens Green Canopy – permission has been given to SSCC to plant trees on private land. The saplings have been ordered and will be delivered in November. Luke Heydon is working on a planting scheme and long term maintenance is under consideration.</p> <p>(d) Court House/Library – a photographic exhibition will be held on Friday, 3rd June and the café will be open.</p>
22.05.19	<p>PIIP & CIL</p> <p>(a) The PIIP and CIL review would be deferred to the June meeting when a reduced agenda would allow for a full discussion on the matter.</p> <p>(b) The EV charging points are progressing.</p> <p>(c) A CIL enquiry form will be submitted for the Chapel redevelopment project.</p> <p>(d) The highways project will be progressed.</p>
22.05.20	<p>Councillors voted to suspend standing order 3x to allow for the remaining items to be discussed.</p>
22.05.21	<p>Community Governance Review</p> <p>Councillors reviewed the document and decided not to submit any response to the consultation.</p>
22.05.22	<p>Risk Assessments</p> <p>Councillors noted there were no reports of matters of concern received.</p>
22.05.23	<p>Correspondence</p> <p>(a) Tabled: Councillors noted correspondence tabled at the meeting:</p> <ul style="list-style-type: none"> • A route for the Festival of Suffolk Torch relay was reviewed and it was agreed that a location for photographs would be the Church. • Notification of payment of a £250 locality grant for the work by the climate change groups has been processed for payment. • Correspondence about an issue noted on a footpath and the responses from Mid Suffolk and Suffolk County Council were noted. <p>(b) Emails: Councillors noted correspondence previously circulated - SALC & Ukraine bulletins</p>
22.05.24	<p>Date of the next meeting: 13th June 2022</p>

Meeting closed at: 9.37pm

Signed: _____

Date: