

Risk Assessment and Proposed Action Plan for Play Parks

Risks identified by PI October 2019

	Area	Piece of Equipment	Problem	Risk Rating	Level
1.	Westhall	Site information	Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.	10	Low
2.	Westhall	Gate – toddler area	Missing spring closer mechanism, advise replacing with suitable spring closers	4	Very Low
3.	Westhall	Site general	It is recommended that information signs with emergency contact details are installed at each entrance/exit point to the playground – provide in accordance with the recommendations in BS EN 1176	8	Low
4.	Westhall	Site general	Grass mats are silting up and the soil is compacted; this may have an effect on the impact absorbing properties of the surface – consider HIC testing impact absorbing properties to ensure the correct surface qualities are maintained for the equipment and replace as required.	8	Low
5.	Westhall	Bench – toddler area	The area around the item has eroded and may become slippery – reinstate eroded area. There is/are bolt cap covers missing or damaged on the item – replace missing or damaged bolt cap covers.	8 8	Low Low
6.	Westhall	Picnic Table (round)	The area around the item has eroded and may become slippery – reinstate eroded area. There is some evidence of fire damage to the item – monitor for any further deterioration and repaid as required.	8 8	Low Low
7.	Westhall	Picnic table (rectangular)	Fixings missing on both benches with one table tipped over at the time. Recommend securing item to the ground.	10	Low
8.	Westhall	Zip wire	The seat is less than 2.0 meters from the post when extended at 45 degrees at the end of the area of travel – adjust the cable to stop position to ensure minimum distance is maintained.	8	Low
9.	Westhall	Swings	The surfacing around the item is damaged – repair damaged area. There are gaps opening between the grass mat tiles – reinstate surface	8	Low
10.	Westhall	Wooden multi play	MWG will rub down rust on metal and repaint with Hammerite.		
11.	Westhall	Multi play (toddler)	A number of fixings have worked loose – secure all loose fixings	6	Low
12.	Community Centre	Site information	It is recommended that information signs with emergency contact details are installed at each entrance/exit point to the playground as set out in BS EN 1176	2	Very low
13.	Community	Gate at front	Gate is snagging on the surrounding surface preventing it from closing correctly.	8	Low

Updated: 18 January 2020

	Centre		Adjust surface levels to ensure the gate closes correctly. The area under item has eroded and may become slippery. Reinstated eroded area. The is/are bolt cap covers missing or damaged on the item. Replace missing or damaged covers.	8 4	Low Very Low
14.	Community Centre	Gate at rear	The gate has no drop sleeves and/or bolts fitted. Provide drop bolt sleeves and/or drop bolts	6	Low
15.	Community Centre	Fence (SCC owned)	There is some damage to the fence sections. Monitor for further deterioration and ask SCC to repair as necessary.	6	Low
16.	Community Centre	Bench	The area around the item has eroded and may become slippery. Reinstated eroded area.	8	Low
17.	Community Centre	Picnic Table	The area around the item has eroded and may become slippery. Reinstated eroded area.	8	Low
18.	Community Centre	Site general	There are a number of molehills within the area and these may present unforeseen hazards for users. Remove moles by appropriate means, reinstate surfaces to level and maintain the area.	8	Low
19.	Community Centre	Swings	There are gaps opening in between the tiles. Monitor for any further deterioration and repair as required.	6	Low
20.	Community Centre	Swings	There are caps missing from the underside of the seats. Replace missing caps under the seats.	6	Low

Risks identified by Maintenance Working Party report 23/7/19


21.	Community Centre	Entrance Gate	Gate is missing a nut making it loose and liable to be vandalised – needs a new nut and both bolts tightened.
22.	Westhall	Goals	New nets required and posts need to be relocated to allow area beneath to recover. MWG to check nets stored in bags in community shed to see if they will fit.

Proposed Course of Action

All items to be fixed either by maintenance working group or professional, if team considers it does not have the appropriate skill.
All areas to be monitored and any sign of change or cause for concern to be reported to the Clerk.

PI Rating system:

Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			Severity>>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								