

**Minutes of the Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
Monday, 12th November 2018**

Present: Toni Wisbey, David Turner, James Hargrave, Velda Lummis, Kamal Ivory, Maureen John

In Attendance: Odile Wladon (Clerk), Cllr Julie Flatman, Cllr G McGregor and 8 members of the public.

		Action
18.11.1	The Chairman welcomed all to the meeting and reminded those present that the meeting may be recorded.	
18.11.2	Apologies for Absence	
(1)	Apologies were received from Chris Edwards	
(2)	Councillors voted unanimously to accept the apologies.	
18.11.3	Declarations of Interest:	
(1)	TW declared a local non-pecuniary interest in item 18.11.9 – planning ref DC/18/04862, TW is friends with the applicant.	
(2)	There were no councillor declarations of disclosable pecuniary interests.	
18.11.4	Dispensations: there were no requests for dispensations.	
18.11.5	Councillor vacancies: Councillors noted there have been no applications for consideration.	
18.11.6	Minutes: Minutes of the meeting held 8 th October 2018 were approved as a true record of the business conducted.	
18.11.7	Public forum: 4 members of the public addressed the council as follows - 1. A request was made to use part of the car park at Wilby Road on 8 th December to collect scrap metal as part of fundraising for an upcoming run in the London Marathon. The Councillors did not object to this. Councillors wished the member of the public good luck. 2. The Councillors attention was to drawn to the fact that a drone was flown over the crowd during the Remembrance Service on 11 th November and that a photographer was seen dodging around taking photos. It was felt that this was disrespectful and distracting. JH said he would pass on the comments to the photographer. VL commented that the photos showing the event had been well received by other residents. 3. The following comments were addressed to the Council concerning recent correspondence with the Stradbroke Trust – <ul style="list-style-type: none"> • Why was the Council quizzing Trustees over finances? • Is there concern over inappropriate use of funds or financial irregularities? • Why is Council harassing the Trustees – asking for information that is way beyond normal? Too many questions and going too far into the past. • Why is there another rent review underway? £425 has been paid already in fees for RICS – how much is the solicitor costing? • There is fear in the village that the health centre is under risk. • Why didn't both parties reach an agreement and arrangement in a respectful manner? It was a shame this hasn't happened. 	

	<ul style="list-style-type: none"> • If the Trustees resigned and closed the Trust – who would run the surgery and collect the rent from the medical practice? <p>The Chair responded to these comments as follows:</p> <ul style="list-style-type: none"> • There has been no suggestion by the Parish Council of financial irregularities. The Councillors are simply seeking clarification from the Trustees further to the letter submitted to the Council. • There is no intention to harass the Trustees – if they feel they cannot answer so many questions they are free to simply reply and say this. • The lease states a rent review must be undertaken every 3 years. The fee of £425 is being paid to RICS for them to appoint an independent valuer. The Parish Council are not using a solicitor in this matter – any queries about the cost of solicitors’ fees incurred by the Trust should be directed to them. • The Parish Council has heard of rumours in the village. The Chair made it clear that there is no correlation between the letters and the rent review and the future of the surgery – this matter will be covered in correspondence. DT pointed out that the rent review is a process by which the Parish Council can look to maximise its income from the assets owned by the Parish Council. The Chair made it clear that the surgery is not at risk and that the interests of Stradbroke is not served if the surgery is closed. • The Chair pointed out that Parish Council did offer mediation in this matter but this has not been taken up. He agreed that it was a shame that an agreement had not been reached. The Chair pointed out that it was in the best interest of the Stradbroke to look at the original intentions of the lease. The Trust paid no rent for many years to allow the surgery to be built. It is true that a substantive rent has not subsequently been paid but the intention when the lease was drawn up was that a substantive rent should be paid. The Parish Council believes that a resolution is close. • In the event that the Trustees decided to close the Trust, the Chair reassured those present that the medical practice would continue to run the surgery as they do at present and the rent would be collected by the Parish Council. <p>4. If the Parish Council is successful in obtaining a larger amount of rent, what would happen to it?</p> <p>The Chair responded that the surgery would always have first call on the any substantive rent the Parish Council receive and it could be used to expand the building when necessary. Continuing to have a surgery in Stradbroke is important as is the possible expansion of the building in the future; the Parish Council does not believe they are in conflict with the Trust on this matter. It was pointed out that the Trust can continue with their charitable works as they do now. Sadly, the Parish Council can only raise money 2 ways, one is raising the precept the other is to raise money through its assets.</p> <p>VL pointed out that the Parish Council has had to use money from the precept to maintain projects given to them in the past.</p>	
18.11.8	<p>To invite the County & District Councillors to respond to any questions on reports previously submitted to the Parish Council.</p> <p><u>County Cllr McGregor:</u></p> <ul style="list-style-type: none"> • Reported that he visited Stradbroke with Nicola Beach the Chief Executive of Suffolk County Council. He thanked all for the warm welcome she received 	

	<p>when visiting the Library, and was impressed at the provision of the Post Office with the Library setting.</p> <ul style="list-style-type: none"> • Stated that sadly Suffolk was not receiving much from the Governments recent injection of funds into highways for pothole repairs. • Suffolk County Council were currently reviewing the budget proposals for the coming year and revenue for support for bus services could be reviewed, this could affect rural areas such as Stradbroke. • Confirmed he had funds to support the Neighbourhood Plan. <p><u>District Cllr Flatman:</u> A copy of Cllr Flatman’s full report is appended to the minutes.</p> <ul style="list-style-type: none"> • Important to let anyone who is house bound and could do with support to look at the Active Wellbeing programme – as help can be offered in the home. • A recent appeal decision showed that MSDC does not have a 5 year land supply following changes to the NPPF which exclude the inclusion of outline permissions in calculating the figure. • The Government are looking to promote the creation of new towns in districts to help fulfil the land supply issue. 	
<p>18.11.9 (1)</p> <p>(2)</p>	<p>Planning: Councillors considered the new applications and resolved the following: DC/18/04532 – Planning application, erection of an extension to the existing car parking facilities (extending to 18 additional places). Stradbroke Business Centre, New Street IP21 5JJ. Unanimously supported DC/18/04706 – Planning application – erection of 1no. dwelling and cartlodge Land opposite Magnolia House, Wilby Road, Stradbroke, Suffolk. Unanimously conditionally supported (there were 2 abstentions). DC/18/04447 - Notification of works to Trees in a Conservation Area – T1 (Ash)Fell 4 Willow Close, IP21 5JD. No comments made DC/18/04862 – Application for listed building consent: remove and repair of first floor front windows. Town Cottage, Church Street, IP21 5JF. No comments made</p> <p>Councillors noted the results of planning applications considered by MSDC since the PC last met: DC/18/03643 – The Oaks, Doctors Lane IP21 5HU. Granted 15/10/18 DC/18/03868 – 3 Wheatsheaf Cottages, Queen St IP21 5HH. Granted 23/10/18 DC/18/02634 - 15 Woodfields IP21 5JQ. Granted 16/10/18</p>	
<p>18.11.10 (1)</p>	<p>Neighbourhood Plan Councillors noted that the independent examiner, Janet Cheesley has completed the examination of the Neighbourhood Plan and has made the following recommendation: <i>“Whilst I have set out my reasoning under individual policies, my overall conclusion is that, subject to my recommendations, the Plan meets the Basic Conditions. It is appropriate to make the Plan. Subject to my recommendations being accepted, I consider that the Stradbroke Neighbourhood Plan will provide a strong practical framework against which decisions on development can be made. I am pleased to recommend that the Stradbroke Neighbourhood Plan, as modified</i></p>	

	<p><i>by my recommendations, should proceed to Referendum.”</i></p> <p>(2) Councillors noted that the changes recommended by the examiner have been made and a track-change version submitted for review by MSDC Cabinet at their December meeting.</p> <p>Councillors noted that once the referendum was announced the Parish Council as a body cannot campaign. The Clerk will be able to answer questions and offer advice on the plan and referendum. Individual Councillors, and members of the working party, are free to give their own opinion during this time, but not speak on behalf of the whole council.</p> <p>(3) <u>CIL/PIIP</u></p> <p>Councillors noted that the neighbourhood plan working group are currently undertaking audits of existing facilities with a view to producing a draft plan for review by the Parish Council. It is proposed that an open event will be held to present the draft plan to residents sometime in February or March 2019.</p> <p>(4) Councillors reviewed an email from Stradbroke Sports & Community Centre asking their users for ideas on how to improve the centre with a view to producing a “wish list” for future CIL bids. Councillors agreed that the SSCC would be asked to share the outcomes of this with the Parish Council so that these can be added to the Parish wide PIIP that is being prepared to support CIL bids in the future. TW will raise this with the SSCC.</p>	TW
<p>18.11.11</p>	<p>Christmas Lights</p> <p>DT will co-ordinate the event this year. It is hoped that this will be a community event with many groups working together to bring it forward.</p>	DT
<p>18.11.12</p> <p>(1)</p> <p>(2)</p>	<p>Asset Working Group</p> <p><u>Licence to Assign</u></p> <p>Councillors noted that Ashtons Legal have advised that they have recently written to Birketts raising an issue with them. Consequently, the assignment of the lease has not yet been completed.</p> <p><u>Rent Review</u></p> <p>Councillors noted that the process is moving forward in accordance with the lease and that the RICS have been approached to appoint a valuer to set the rent. The Chair reiterated that a rent review is due every 3 years and that the RICS appointed valuer will be a neutral party who will set the rent and this will be binding. The Chair reminded all that the Parish Council is a public authority with a fiduciary duty to the residents of Stradbroke.</p>	
<p>18.11.13</p> <p>(1)</p> <p>(2)</p> <p>(3)</p> <p>(4)</p>	<p>Finance</p> <p>Councillors to note Account Balances at 31st October 2018:</p> <p style="padding-left: 40px;">Current Account - £15,258.17</p> <p style="padding-left: 40px;">Deposit Account - £19,395.37</p> <p>Councillors resolved to approve cheques for signature and BACS payment for online authorisation as per the attached schedule.</p> <p>Councillors noted the receipts received in the month and the estimated reserved accounts balances taking into account committed funds as per the attached schedule.</p> <p>Councillors authorised a direct debit to transfer the payment for the Parish Council’s mobile phone from the Clerk’s personal account to the Parish Council current account.</p>	

18.11.14	<p>Community Centre Councillors noted the report from PC representative on the SSCC committee a copy of which is attached.</p>	
18.11.15	<p>The Stradbroke Trust Councillors noted that no response to the letter sent to the Stradbroke Trust dated 27th September. Councillors noted that the letter was written in response to one received from the Trust that was contained statements that some Councillors considered vague and clarification had been sought. A statement was made that all good practice can bear scrutiny; and that the Trust, as a charity, is responsible to its beneficiaries – which in this case are the residents of Stradbroke. The Parish Council is the representative of the residents. It was noted that the Trust did offer to answer any questions raised.</p>	
18.11.16	<p>Policies/Procedures for review: Councillors approved the following policies which had been reviewed and amended by the Personnel Committee:</p> <ul style="list-style-type: none"> • Equality Policy • Health & Safety Policy • Safeguarding Policy • Environment Policy 	
18.11.17	<p>Risk Assessment: Councillors received reports as follows: <i>Community Centre Play Park - maintenance report has been received and is being reviewed</i> <i>Westhall Play Park – maintenance report has been received and is being reviewed</i> Fitness Track – thanks were expressed to Mr & Mrs Nunn for their continued litter picking at the track. VL reported that a piece of the play equipment was removed as it was broken. Councillors agreed that the shrubs at the playing field should be cut down to a more manageable height. Permissive Path - walkable Cemetery – thanks were expressed to Tina Smith for taking responsibility for putting the bin out on a weekly basis. The Clerk has visited the cemetery and can see no hazards that require attention – although she did remove a large amount of broken glass.</p>	
18.11.18	<p>Clerk's Report:</p> <p>(1) Health Centre Councillor to note that no updates were received in the month.</p> <p>(2) Training Councillors noted that there were no training requests made at the meeting. The Clerk attended a Cemetery Management course. The course has highlighted that a record of all burials should be kept in a written log. The current burial book is full, the Clerk has been advised a new book could cost £200. Councillors resolved that a new burial book should be purchased. The Clerk is currently transferring the details contained in the current burial book to a spreadsheet. It is hoped that eventually these details will be available on the Parish Council website.</p> <p>(3) General</p>	

	<ul style="list-style-type: none"> • Councillors noted that SCC have replied that they do not have the funding to add cycle railings to Willow Close and recommended that either the Parish Council or the County Councillor could be approached to pay for these. Councillors recommend that this is added to the PIIP. • Councillors noted that damage to the grass triangle at Battlesea Green has been reported to SCC highways department. • Councillors noted that copies of emails concerning the replacement VAS at Westhall have been forwarded to Cllr McGregor. • Councillors reviewed a request from the Tennis Club that the Parish Council arrange for the trees to be cut back. Councillors deferred a decision on this pending further investigations. • Councillors expressed their thanks to Mr Nunn for his work at the War Memorial. • Thanks were expressed to Radio Stradbroke for the excellent coverage of the Remembrance Service on 11th November. Thanks were also expressed for their work over recent years remembering the fallen of WW1 on the anniversary of their deaths in the Stradbroke Monthly. • The Clerk brought to the attention of Councillors that there is at least one name missing from the War Memorial. Councillors agreed that this should be an agenda item for the next meeting and that a request will be placed in the Stradbroke Monthly for information on any other names that may have been missed. 	Clerk
18.11.19 (1)	<p>Correspondence</p> <p><u>Tabled:</u></p> <p>Councillors noted an email from a resident concerning Stradbroke Surgery as follows:</p> <p><i>Yesterday at a function in the village there was talk of Stradbroke Surgery might close, I have now heard this from different sources round the village, no smoke without fire, with ageing people in the village and a growing village this should not happen, Fressingfield cannot expand, I can see all be running to Eye or Stowmarket. As a Parish Council you cannot let this happen.</i></p> <p>Councillors noted an email in response received from Katie Civil, Practice Manager:</p> <p>With reference to the e-mail that you enclosed, the Parish Council contacted us in May 17 with similar concerns, I enclose below our response at that time, this position remains the same currently:</p> <p><i>“We are not aware of any immediate concerns for the future of Stradbroke Medical Centre. We know that on a National level the current Governments plans for General Practice are to work at scale we do not yet know what implications this will have for rural practices like ourselves. We know that this is a very challenging time for General Practice as many Practices struggle to recruit clinical resources and are having to make decisions on their future and how best to maintain safe services for their patients with a backdrop of increasing demand. As things develop on a National and Local level we will keep all interested parties informed and consult to ensure we continue to maintain the level of service to our Patient that we currently provide, but to reassure you that we are not aware of any immediate concerns for the future of the Medical Centre. Many of the</i></p>	

	<p><i>developments within General Practice are outside the control of Practices, so it is a wait and see game I am afraid”</i></p> <p>Councillors noted the following email from the Stradbroke Trust in response: <i>Thank you for drawing our attention to [REDACTED] concerns about the future of the Stradbroke Surgery. Those who are promoting what you call ‘project fear’ are welcome to speak with any of the Stradbroke Trust’s Trustees who can explain that even last month, we saw our MP, Dr Dan Poulter, to find out his thoughts on expansion of the Surgery in relation to proposed development in both Stradbroke and Fressingfield. He gave us some good advice. As you are obviously aware the Trustees are in constant contact with the Doctors and Practice Manager there and are fully informed of the problems a Branch Surgery faces, particularly regarding costs, in the present climate.</i></p> <p><i>Kind regards Jane Merritt - Secretary for the Stradbroke Trust</i></p> <p>Councillors noted the correspondence above and will place an article in the Stradbroke Monthly to reassure the residents that the rumours are baseless and that there is no threat to the surgery.</p> <p>The Stradbroke Trust will be asked to share their thoughts with the Councillors so that both can work together and can pursue the future growth of the surgery together.</p> <p>Councillors noted an email from UK Power networks with guidance on emergency contact information, this will be published in the Stradbroke Monthly.</p> <p>(2) <u>Emails previously circulated and noted at this meeting:</u></p> <ul style="list-style-type: none"> • SALC weekly bulletins • Suffolk Police – webchat information • SALC – Older Person’s Fair information (30th November) • SALC – AGM information • SCC – road closures in Wilby & Stradbroke • SCC- Consultation - Suffolk Minerals & Waste Local Plan – Appropriate Assessment 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>18.11.20</p>	<p>Matters for inclusion in the Agenda of the next meeting: 10th December 2018</p> <p>Draft budget</p> <p>War Memorial missing names</p>	

The meeting closed at 9.30pm

Signed: _____ (Chairman)

Date: 10th December 2018

12th November 2018 Report for Stradbroke Parish Council by District Councillor Julie Flatman

A big thank you to all you lovely nominees and nominator's who travelled to Hadleigh for the **Community Stars Awards** on the 18th October. I hope you enjoyed the evening as much as I did. On a personal note these awards are so well deserved, and I was so proud that we had so many nominations for such a small village, which goes to show what a fantastic, caring community Stradbroke is. I'm hopeful that we can run this event again next year so keep your ear to the ground for people who go above and beyond for the good of the community they live in.

THE LULLABY CONCERTS -this was a great success, I attended with my 6-year-old Grandson who after the performance tried out numerous instruments.

- Orchestras Live and City of London Sinfonia return to the United Reformed Church, Stowmarket
- The Musical Puzzle is a special 10th anniversary series of award-winning Lullaby Concerts
- Concerts designed for 2-7-year olds and parents and carers
- All performances accessible and BSL interpreted

Stradbroke neighbourhood plan is scheduled to come before cabinet on 10th of December for approval to proceed to local referendum. This is a great achievement, as we are one of the few communities in Mid Suffolk with a neighbourhood plan.

Locality Awards 2018/19 - deadline for community groups/award recipients to submit the form to the Ward Member - 31 December 2018. Deadline for Ward Members to submit the fully completed form and any supporting information to the Communities team - 31 January 2019 -I may have around £200 left, I'm just waiting for my last application to come in. So, if you know of a deserving group who needs some funding let me know.

Active Wellbeing is a programme MSDC have commissioned Suffolk Sport (the County Sports Partnership) to undertake on its behalf. Over the next 3 years the project will deliver a targeted physical activity programme based in the GP surgeries in Fressingfield and Stradbroke (2018/19), Debenham (2019/20) and Eye (2020/21) supporting older patients/residents to become and stay more active and socially connected in their local community. The project launched in mid-July and as at end of September, 19 people have been referred to Physical Activity Advisor Annie Groves and successfully supported to access an appropriate community-based initiative to support their health and wellbeing. This performance is on track with the annual target set out in the performance and evaluation framework. Suffolk Sport are currently surveying residents in the catchment area for this GP practice group to understand what additional or new activities are needed. This is likely to involve them establishing new health walks locally and 'Fit village' type activities such as Otago and New Age Curling, tailored to local need. Linked to this initiative the Council are also working with our leisure operator (SLM) to establish a gym-based GP exercise-on-referral scheme at Stradbroke Swimming Pool & Fitness Centre.

Please if you know of anyone who could benefit from this health initiative please contact myself Julie.flatman@midsuffolk.gov.uk 01986 798 661 or annie.groves@suffolksport.com 07557 633 824

Report for Stradbroke Sports & Community Centre

General:

Kitchen upgrade approved for new cooker and plate warmer. Opinions were divided on the use of a large plate warmer, but most agreed it would be very useful. Safety issues during events were noted.

Constitution:

Constitution item, TW questioned the inclusion in the Minutes of “long-term planning” in the list of subgroups—only obvious ones had been discussed in September, such as cinema and health and safety. She did not remember a long-term planning group being mentioned in September. She said it was an important discussion area that should not be for a subgroup, but arising from Management Committee discussions. The Chair (Jane Merritt) said she had “mentioned” it at the last meeting and it was “just a suggestion”. It was emphasised by the Chair that sub groups are set up “purely to do emergency tasks and donkey work.”

“All executive decisions will be made by whole committee.”

Groups to be built into the new Constitution.

- Long term planning
- Events and Social
- Maintenance
- Health and Safety

Various events:

- November (Supper, 17th);
- December (Christmas Walk, 19th, no dogs for safety); Christmas tree lights in Churchyard. MS to email Parish Clerk and ask if PC would be OK with same arrangement as last year.
- 50 attended the September film, which was welcomed.

Personal matter:

TW, speaking as an individual villager, **NOT** as PC rep, said that, despite her lengthy complaint in the September meeting about a 2017 resignation letter of a few members of the Neighbourhood Plan, which she considered misleading, biased, political, and divisive—which is harmful to the village—despite this, it continued to be on the website of Stradbroke Online (where it had been for a year). This website, however, was now under the auspices of the Community Centre, a charity. No attention had been paid to her comments a month before. Jane Merritt (JM) noted TW had included her complaint in her report to Parish Council on 30th September. Roger Turkington (RT) asked TW if she would tell him who in the village had told her they considered it divisive, as he would like to set up a meeting with them. She said she would not do that as they would not wish her to. JM proposed a private meeting with RT and TW and would email suggestions of dates.

Toni Wisbey, PC rep on SSCC Management Committee