

**Minutes of the Meeting of Stradbroke Parish Council
held via Video Conference on Monday, 11th January 2021 @ 7.30pm**

Present: Antony Bush, Debbie Cotton-Soares, Chris Edwards, Jeremy Fox, James Hargrave, Kamal Ivory, Maureen John, Susan Loxton, Toni Wisbey, Jamie Wright.

In Attendance: Odile Wladon (Clerk), Cllr Flatman, Cllr McGregor and 8 members of the public

Item Ref	Minute
21.01.1	<p>Chairman's welcome</p> <p>The Chairman reminded all that the meeting would be live streamed on the Parish Council's Facebook page where a recording would also be available after the meeting. Antony Bush was welcomed to his first meeting.</p>
21.01.2	<p>Apologies for Absence:</p> <p>(a) Councillors noted apologies for absence from Velda Lummis (b) Councillors accepted the apologies for absence</p>
21.01.3	<p>Declarations of Interests</p> <p>(a) Councillors' Declarations of Local Non-Pecuniary Interests 21.01.9 (a) DC/20/05917 – JF (near neighbour) 21.01.9 (c) DC/20/05216 – JH (Chair ASST) 21.01.9 Planning – CE/JF/KI/TW (Community Land Trust) (b) There were no Councillors' Disclosable Pecuniary Interests to note.</p>
21.01.4	<p>Dispensations:</p> <p>No requests for dispensations were received.</p>
21.01.5	<p>Council Vacancies:</p> <p>There were no applications to join the Council to review.</p>
21.01.6	<p>Minutes:</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted at the meetings held on 14th December 2020.</p> <p style="text-align: right;"><i>TW lost connection for this agenda item</i></p>
21.01.7	<p>Public forum: No comments were received.</p>
21.01.8	<p>County & District Councillors reports previously submitted to the Parish Council.</p> <p>Copies of submitted reports are appended to the minutes.</p>
21.01.9	<p>Planning</p> <p>(a) Councillors reviewed and approved a response to the following planning applications: DC/20/05917: submission of details (reserved matters) for outline planning permission DC/19/00022. Appearance, scale, layout and landscaping to be considered for the erection of up to 60no. dwellings and construction of access to New Street. Land to the South of, New Street. Councillors were pleased to see a Neighbourhood Plan policy compliant site and thanks were expressed to the Landowner for enabling this to happen. Councillors voted to SUPPORT the application and comments made at the meeting would be submitted to MSDC. DC/20/05715: Conversion of & extension to barn to form 1no. detached dwelling including alterations to improve access splay onto Laxfield Road. Barley Green Farm, Laxfield Road IP21 5JT. SUPPORT subject to any comments from Heritage. DC/20/05716: listed building consent for above Barley Green Farm application. SUPPORT subject to any comments from Heritage</p>

Item Ref	Minute
	<p>DC/20/05796: Notification for prior approval for a proposed change of use of agricultural buildings to a dwelling house (Class C3) & for associated operational development Town & Country Planning (General Permitted Development) Order 2015, sch2. Part 3, Class Q – conversion of agricultural buildings to 4no. dwellings. Buildings at Lime Tree Farm, Laxfield Road IP21 5JX SUPPORT</p> <p>DC/20/05718: Erection of first floor side extension. Extension to garage (following part demolition of existing) 7 Bishops Ways, IP21 5JR SUPPORT</p> <p>DC/20/05851: Erection of first floor side extension over garage and single storey side extension. 11 Bishops Way, IP21 5JR SUPPORT</p> <p>DC/20/05694: Prior approval – erection of storage building for crops & machinery. Wretts Farm, Kersley Hall Lane IP21 5LA SUPPORT</p> <p>(b) Councillors noted the decisions issued by Mid Suffolk District Council/Suffolk County Council:</p> <p>SCC0005520MSArt27c15: Barley Brigg Biogas, Suffolk County Council approved the application with 2 new conditions including the necessity for a transport plan to be submitted within 3 months.</p> <p>DC/20/04357 – 2 Town House, Church Street IP21 5HT GRANTED</p> <p>DC/20/04570 – Havensfield Farm, Fressingfield Road, IP13 8EN GRANTED</p> <p>DC/20/02052 –Castle Hill Farm, Castle Hill, Thorndon IP23 7JT REFUSED</p> <p>Cllrs noted that the applicant has lodged an appeal. Cllrs approved expenditure of up to £1000 to assist in the submission of any appeal documents alongside Thorndon Parish Council and possibly Eye Town Council.</p> <p>(c) Other Planning Matters:</p> <ul style="list-style-type: none"> • DC/20/05126 – Land South of Mill Lane, Stradbroke. Cllrs noted the additional documents available on the MSDC portal. A meeting took place between the Clerk, Highways Dept, Developer and representatives of the Primary School to discuss the concerns raised about the road layout. CE pointed out that the application was being subjected to a viability assessment. Cllrs delegated authority to the Clerk and CE to submit further comments that the Parish Council would strongly recommend MSDC consider this a site for 80 homes rather 89 and accepted that this may mean the development would come forward without affordable houses, given the costs that are involved with additional requirements from SCC drainage and the concerns that the site is too cramped with 89 homes. • DC/20/05516 – The Ivy House, Wilby Road IP21 5JN. Cllrs noted that a request call-in request has been lodged with MSDC. • Environment Agency consultation on alteration to permit: Denham Feed Mill, Town Farm, Denham Road, Eye, Suffolk, IP21 5DB. CE pointed out that this will lead to an additional 80 vehicles a day. Cllrs delegated authority to the Clerk and CE to submit a response to the consultation. • Cllrs noted the consultation by Suffolk County Council: Help Shape Guidance for New Housing Developments in Suffolk. • Cllrs noted the Statutory Consultation on Sunnica Energy Farm.
21.01.10	<p>Precept 2021/22</p> <p>Further to the budget approved at the December meeting, Councillors noted that a grant of £528 would be received from MSDC in April and an amended precept figure for 2021/22 of £36,620 was approved.</p>

Item Ref	Minute
21.01.11	<p>Monthly Finance report</p> <p>(a) Councillors noted Account Balances at 31st December 2020: Current Account - £12,287.18 Deposit Account - £57,713.56 JH confirmed that these had been checked against the bank statements prior to the meeting.</p> <p>(b) Councillors approved BACS payments for online authorisation as per the schedule appended to the minutes. <p style="text-align: right;"><i>JF lost connection for this vote.</i></p> <p>(c) Councillors noted the receipts received in the month.</p> </p>
21.01.12	<p>Parish Council Policies:</p> <p>Councillors reviewed and approved the following:</p> <p>(a) Standing Orders: Minor amendments to:</p> <ul style="list-style-type: none"> • 3aa – change of wording to reflect link to join meeting is issued in agenda, • 18 c, g & h – wording and financial amounts updated <p>(b) Developer Engagement Policy (new policy)</p>
21.01.13	<p>Clerk's Report</p> <p>Councillors to note:</p> <p>(a) Stradbroke Sports & Community Centre: No offer from SSCC to join an on-line meeting.</p> <p>(b) Health Centre:</p> <ul style="list-style-type: none"> • The valuation survey has been completed and a report is awaited. • The ditch was once again overwhelmed and the car park had to be pumped out. It was noted that the Parish Council should undertake a thorough survey of the drainage situation to determine the best way forward. • A motion to discuss the following item in closed session was carried. Quotes for works to the Health Centre were reviewed and a decision deferred. <p>(c) Land Registration:</p> <ul style="list-style-type: none"> • The request for information plus maps etc has been resubmitted to Suffolk Legal. • The work to register the Parish Council's land remains outstanding. <p>(d) Tree works: The works to the trees behind the tennis courts will be undertaken by the end of January 2021.</p> <p>(e) Community shed: Invoices for the service charge for 2020/21 will be issued shortly.</p> <p>(f) Energy Audit & Electric Charging Points: No updates available for this meeting</p>
21.01.14	<p>Risk Assessments:</p> <p>Councillors noted there were no issues raised concerning:</p> <p>(a) Westhall play park (b) Community Centre play park (c) Fitness Track (d) Permissive Path (e) Cemetery</p>
21.01.15	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) Community Centre representatives TW will see if any Trustees would be able to join an on-line meeting. Full report below.</p> <p>(b) Working Groups:</p> <ul style="list-style-type: none"> • Highways

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	<p>JF reported that everything is on hold due to COVID Clerk reported that a quote is awaited on producing a report on how to improve the highways situation in Stradbroke.</p> <ul style="list-style-type: none"> • Broadband A meeting is to be held this week. A letter will be sent to all households from the Parish Council sent by County Broadband to promote the scheme – as knocking on doors in the parish is not feasible during the current lockdown. A webinar of information for those interested will be set up. • Youth Council - A possibility of Fressingfield joining forces has not progressed. • Climate Change – A report will be circulated for review at next meeting
21.01.16	<p>Correspondence (a) Tabled: there was no tabled correspondence. (b) Emails: Councillors noted correspondence previously circulated: Police & Crime Commissioner survey on precept budget request SALC weekly bulletins Suffolk Resilience updates Dr Poulter – re planning reform</p>
21.01.17	Date of the next meeting: 8th February 2021

Record of voting:

Item	Detail	Proposer	For	Against	Casting	Abstain
21.01.6	Minutes	JH	9	0		0
21.01.9 (a)	DC/20/05917 – Support	CE	9	0		1
	DC/20/05715 & DC/05716	JH	9	0		1
	DC/20/05796	JH	8	0		2
	DC/20/05718	CE	10	0		0
	DC/20/05851	CE	10	0		0
	DC/20/05694	SL	9	0		1
21.01.9 (b)	DC/20/02052 (£1k for appeal)	DCS	10	0		0
21.01.9 (c)	DC/20/05126	CE	6	0		4
21.01.10	Precept 2020/21	JH	10	0		0
21.01.11 (b)	Payments	JH	9	0		0
21.01.12	Policies x 2 approved	JH	10	0		0

Meeting closed at: 9.55pm

Signed: _____
Chairman

Date:

MINUTE REF 21.01.8:

Report from District Cllr Julie Flatman:

Support payments available for those told to self-isolate on low incomes

More residents on low incomes or benefits can now get financial help if they are told to self-isolate due to COVID-19 as Suffolk councils extend support payments to help more people.

Councillors to consider budget for 2021/22

Councillors are set to discuss the first draft of Mid Suffolk District Council's budget for 2021/22 – designed to deliver a healthy future for post-Covid Mid Suffolk.

Councils look to slash fleet emissions

Babergh and Mid Suffolk will consider proposals to cut their fleet's carbon emissions by up to 90% – supporting the councils' carbon neutral aims.

Vision for Stowmarket takes shape

Councillors are set to discuss future plans for the John Peel Centre as part of Stowmarket's emerging town vision at their next cabinet meeting.

Lights, Camera, Action for 2021!

The new look Regal Theatre in Stowmarket is starting to take shape with the construction of two additional auditoria and a new café area in recent months.

Green light for Emergency Services Hub funding

Mid Suffolk District Council recently approved £431,740 in funding from housing growth to progress plans for a shared Emergency Services Hub in Stowmarket – paving the way for collaborative working and enhanced 999 services.

Mid Suffolk residents to benefit from slice of Government Green Home funding

Residents in Mid Suffolk are set to benefit following recent Government announcements about its Green Homes Grants.

Voting safely at next year's elections

On Thursday 6 May 2021, residents in Suffolk will go to the polls to have their say on who represents them at Suffolk County Council and who will represent them as the Suffolk Police and Crime Commissioner. The elections may be a way off, but we are already **making plans to help residents stay safe while casting their vote.**

Report from County Councillor Guy McGregor

- Obviously at the top of all are agenda items Covid 19. We all can have views about the performance of Central Government (e.g. Track & Trace, School Opening/Closure and threats of Legal Action, Provision of adequate Equipment) but I believe that SCC and MSDC continue to perform well.
- SCC has acted as interpreter of advice from Departments of Education and Social Care to local Suffolk Schools and Care Homes.
- Stuart Keeble, Suffolk Director of Health "We all need to maintain social distancing, continue washing our hands regularly, wearing a mask when appropriate and strictly following the government's guidance".
- MORE THAN ONE THIRD OF SUFFOLK'S TOTAL CONFIRMED CORONA VIRUS CASES WERE RECORDED IN THE LAST TWO WEEKS. (government data.) But testing has also increased. The new variant spreads more easily than the first virus.
- We move towards the Approval of the Budget for 2021/22. There is a funding Revenue Gap which will be closed by an increase in the basic rate probably 2% with a 2% increase in the Adult Social Care Budget. The remaining amounts will be covered by the Reserves.
- There is currently an open Consultation on Post 16 Home/School transport.
- Access to Post 16 Education is of huge significance to the young people in this Division. Please respond if only to state how important this is. I have spoken to Geoff of Fairline Bus and the number of passengers on his new service from Stradbroke/Hartismere HS is holding up well. This is a public service open to all.

- Congratulation to the PC on the Barley Brigg Planning Application (to remove conditions). Suffolk CC has remained in control of lorry movements as a result of the SCC Planning Committee decision.
- An Application to the Environment Agency re the Crown Milling Site at IP21 5DB and Permits. Acceptable Representations are limited but if agreed in its present format there will be increasing amount of HGV traffic. Perhaps Stradbroke PC to look into this Application with a view of commenting.
- Recent rainfall has caused considerable flooding in many places in this Division. There are proposals to increase the Flood Protection Provision for next year. They will be much needed.
- If any member of the Council gets to learn of individuals or families are in financial distress please let me know as Suffolk CC has set up an Emergency Community Fund.

MINUTE REF 20.01.15:

Report from PC Representative on Stradbroke Sports and Community Centre (SSCC) Management Committee

SSCC Management Committee Zoom meeting of Wednesday 16th December, 2020

Agenda Item 4: Matters arising

Suggested remote joint meeting with the PC was rejected by the Chairman in favour of face-to-face interactions when COVID restrictions are lifted.

Agenda Item 7: Club Room Extension--Public Consultation

(110 replies. 95% in favour)

It was noted that no responses were received from the PC, most individual Parish Councillors, the football and cricket clubs.

Item 8: Proposed change to SSCC meetings

It was suggested that a smaller decision-making unit be formed to meet monthly and the full committee meet every quarter. Not all present agreed with this. It seemed that 'opinions' were counted as 'votes', some prior from absent members. We believe also that only trustees present may vote and not all participants were trustees.

As representatives of the PC we suggested the following;

1. the constitution may not permit delegation of decision-making.
2. it is unviable to ask people to vote when the terms of reference are unknown.
3. We suggested they seek legal advice or guidance from the Charity Commission.

This matter will now be discussed at the next meeting in February.

As there were some errors in the circulated Minutes of that meeting, we have asked for a corrected version to be circulated before the next SSCC Committee meeting.

As a Trustee, TW has consulted the Charity Commission on the constitution and awaits a response.